

## Stepping Stones for Business Ltd Environmental Policy

Stepping Stones for Business (SSFB) recognises that most of our activities, whether carried out by the company or an individual, have some impact on the environment. Our aim is to reduce the impact of our own activities through a structured programme of continuous improvement.

We are developing environmental performance indicators to help us to assess our current and future level of environmental performance. Objectives and targets have been set to monitor and benchmark significant environmental impacts.

It is our policy to:

- Integrate environmental management into our day-to-day operations to ensure environmental issues are addressed, whilst providing a quality service to all stakeholders
- Recognise the potential impact of our strategic and operational decisions and so control, manage and reduce pollution, landfill, carbon dioxide and other greenhouse gas emissions
- Comply with all relevant environmental legislation, regulations and requirements
- Reduce our use of natural resources such as energy and water
- Reuse resources whenever possible rather than dispose of them
- Encourage environmentally-responsible procurement and employ whole-life costing and environmental performance criteria for selection
- Encourage the use of recycled materials and recycling initiatives
- Prevent pollution by reducing emissions and discharges
- Encourage environmentally-friendly transport arrangements
- Enhance biodiversity and incorporate biodiversity in environmental management, creating new opportunities for wildlife on site wherever possible
- Ensure that all staff are given the opportunity to take an active role in the implementation and development of environmental policy
- Review this policy on an annual basis to take into account changes including legislation and best practice.



Rebecca Russell  
Managing Director

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